



## Minutes

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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	July 27, 2016
		<b>Time:</b>	9:00 a.m.
<b>Presiding:</b>	Bruce Warner	<b>Location:</b>	City of Portland Building 1120 SW Fifth Avenue Auditorium Portland, Oregon 97204
<b>Board Members Present:</b>	Lori Irish Bauman T. Allen Bethel Travis Stovall Bruce Warner	<b>Board Members Absent:</b>	Joe Esmonde Craig Prosser

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Warner called the business meeting to order at 9:30 a.m.

### 1. Board Reports:

#### A. Committee on Accessible Transportation (CAT) – Lori Irish Bauman shared highlights from the July 20<sup>th</sup> meeting:

- Claudia Robertson was re-elected to the position of Vice Chair and Arnold Panitch was re-elected to the position of Executive Committee Member at Large. They will serve two-year terms from July 1, 2016 through June 30, 2018.
- Sgt. Matt Engen provided an update on Transit Police activity and responded to the CAT's questions.
- Susan Florentino, Interim Director, ATP, presented a new report format for review and reported on LIFT Operations' performance for the months of May and June.
- Jeff Owen, Active Transportation Planner, provided an overview of the TriMet Bike Plan and responded to the CAT's questions.
- Jennifer Koozer, Manager, Community Affairs, provided an update on the proposal for the Powell-Division Transit and Development Project. There was considerable discussion about the proposal to reduce the number of bus stops on SE Division between SE 8<sup>th</sup> and 82<sup>nd</sup> Avenues in the absence of underlying service.

The committee is concerned that increasing the distance between stops may limit access, particularly for seniors and/or people with disabilities. The CAT unanimously passed a motion that it opposes the proposed reduction of stops on SE Division between SE 8<sup>th</sup> and 82<sup>nd</sup> Avenues from the current 26 stops to the proposed 11 stops.

**B. Finance & Audit Committee Meeting** – Travis Stovall reported that the Committee met on June 22<sup>nd</sup> -- the key issues were:

- TriMet's external auditors Moss Adams reviewed their FY16 Audit process, new accounting and auditing standards, and the significant audit areas they will focus on. They will review the audit results with the Finance & Audit Committee and the Board during their September 28<sup>th</sup> meetings.
- Randy Stedman provided a brief update on labor:
  - In May 2016, TriMet presented to the ATU an offer to extend the current contract for two more years including the same 3% wage increase as in the current contract that expires November 30, 2016. Unfortunately, the ATU declined that offer.
  - TriMet increased the starting wage for student bus operators during their initial six-week training period. The change means beginning in July these student operators would earn about \$3 more per hour; increasing from \$11.21 to \$14.25 per hour – this will help TriMet attract quality applicants at a time when there is significant competition in the labor market.

## 2. General Manager Report

**A. GM Comments** -- Neil McFarlane provided:

- Follow-up to comments made during Public Forum
- June Ridership Results
- Update on Orange Line Park & Ride expansion by 150 parking spaces
- Announcement on new TPD Commander Sarah Westbrook
- Information on Hogan Yard Property

**B. Quarterly Finance Report** – Dee Brookshire reported on the fourth quarter results and preliminary year-end results and answered Board questions. The final audited financials will be provided at the September 28, 2016, Board meeting.

## 3. Consent Agenda

Action: Travis Stovall moved to approve the consent agenda items listed below; T. Allen Bethel seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for June 22, 2016

Resolution 16-07-47 Authorizing a Modification to the Contract with David Evans and Associates, Inc. for Conceptual and Technical Plan Development Services for the Southwest Corridor Transit Project

Resolution 16-07-48 Authorizing a Contract with Trapeze Software Group for Paratransit Scheduling Software

Resolution 16-07-49 Authorizing a Contract with Amec Foster Wheeler Environment & Infrastructure, Inc. for Industrial Hygiene Consulting Services

#### **4. Resolutions**

Neil McFarlane introduced the following resolutions and staff responded to Board questions.

##### **Resolution 16-07-50 Authorizing a Contract with Gillig LLC for Purchase of Fixed Route Buses for Fleet Replacement and Service Expansion**

Action: Travis Stovall moved approval of Resolution 16-07-50; Lori Irish-Bauman seconded the motion. The motion was unanimously approved.

##### **Resolution 16-07-51 Authorizing a Contract with Skanska USA Building Inc. for Construction Manager/General Contractor Services for the Powell LIFT Relocation Project**

Steve Witter, Executive Director of Capital Projects & Construction, explained the advantages of the CMGC delivery model to maximize the use of subcontractors and create opportunities for small and disadvantaged firms.

Director Bauman stated that she understands that this is the authorization for the first phase and asked if there will be a competitive process for the next phase.

Steve Witter explained the competitive process and how it allows the CMGC to be part of the design process to work together to optimize the pricing.

Neil McFarlane added that we have an independent estimate done that allows us to align with the contractor and our expectations to deliver a high value project for the dollars spent.

Director Stovall asked what the estimated cost of the overall project is and if the final costs will be brought back to the Board for approval.

Steve Witter responded that the estimated cost is \$6 million and yes, this will come back to the Board for approval during the construction phase.

Director Stovall requested that staff include the estimated cost of the overall project on future CMGC contracts. Steve Witter responded that the estimated cost will be included moving forward.

Action: Lori Irish-Bauman moved approval of Resolution 16-07-51; Travis Stovall seconded the motion. The motion was unanimously approved.

**Resolution 16-07-52 Adopting the TriMet Bike Plan**

Action: Travis Stovall moved approval of Resolution 16-07-52; T. Allen Bethel seconded the motion. The motion was unanimously approved.

**5. Other Business & Adjournment**

There was no further business to come before the Board. President Warner adjourned the meeting at 10:35 a.m.

Respectfully submitted,



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Kelly Runnion, Recording Secretary