

Date: December 3, 2014
To: TriMet Board of Directors
From: Neil McFarlane, General Manager
Subject: ***General Manager Personnel Action Report***
August 16, 2014 through November 15, 2014

The duties of TriMet's General Manager are specified in ORS 267.140. It states the General Manager has "full charge of the administration of the business affairs of the district." Those duties include ensuring appropriate staffing levels and acknowledging promotions.

TriMet is pleased to recognize the following individual salary actions and to report on other personnel actions taken during the quarter.

I. PERSONNEL ACTIONS *(Grade 15 and over)*¹

All actions are within the current budget appropriation.

a. Promotions

There were no promotions of Grade 15 or higher employees in the fourth quarter.

b. New Hires

There were no new hires of Grade 15 or higher in the fourth quarter.

c. Separations

David Auxier – Executive Director, Finance & Administration
 Finance & Administration: Grade 26, Ending Salary: \$178,858
 Effective 9/30/14, retired.

Earl Cook – Manager, Facilities Services
 Operations: Grade 16, Ending Salary: \$86,794
 Effective 8/19/14, retired

II. OTHER PERSONNEL ACTIONS

All actions are within the current budget appropriation.

- a. Total Union Employee Salary Step Increases: 717
- b. Total Union Positions Filled: 91
 - i. Part-time Operators: 64
 - ii. Full-time Operators: 0
 - iii. Union - Other: 27 (Service Workers)
- c. Total Non-Union Positions Filled: 11 Full-time, 1 Part-time Temp

All actions are conducted in accordance with ORS 267.140. Any actions anticipated to exceed the budget appropriation will be brought before the Board in a Budget Transfer Resolution.

¹ Grade 15 has a midpoint of \$88,572 and is generally considered a department manager level.